

**AGRICULTURAL COOPERATIVE STAFF TRAINING INSTITUTE, ORISSA STATE COOPERATIVE BANK LTD.
APPROVED REVISED CALENDAR OF COURSES FOR 2018-19**

SI	Name of the training programme	Target Group	April 15	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan.	Feb.	Mar	Total no. of programs	Duration	No of Participants	Training days	Trainee days
1	Under SOFTCOB	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
2.	Training Programme on Common Accounting System & MIS	Secretaries of PACS	11-13	03-05 09-11 14-16 17-19	04-06 07-09				04-06			16-21			09	3	30	27	810
3.	Training Programme On Business Development Plan.	Secretaries of PACS	25-27							02-04					02	3	30	06	180
4.	Induction Training Programme for Officers of DCCBs	Officers of DCCBs	16-21												01	6	30	06	180
5.	Programme on Financing under GOI subsidy scheme	Officers/Manager of SCB/DCCBs.								15-17				07-09	02	3	30	06	180
6.	Management Development Programme	Officers/Manager of SCB/DCCBs.								12-14					01	3	30	03	90
7.	Project Appraisal and Loan Documentation – Farm Sector.	BMs / Asst. managers of SCB/DCCB						27-01			17-21				02	5	30	10	300
8.	Banking Law & Practice and legal Aspects on Loan proposal	BMs / Asst. managers of DCCB						10-12				28-30	11-13		03	3	30	09	270
9.	Business Development, Profit planning & Diversification	BMs / Asst. managers of DCCB							09-11						01	3	30	03	90
10.	Know your customer, prevention of money Laundering & customer protection	BMs and Officers of DCCBs						03-05	29-31				25-27		03	3	30	09	270
11.	Internal Check & Controls	BMs / Asst. managers of DCCB								19-21		07-09			02	3	30	06	180
12.	Preparation of Balance Sheet and Loss Account	BMs and Officers of DCCBs								26-28	26-29				02	3	30	06	180
13.	Project Appraisal and Loan Documentation – Non-farm	BMs / Asst. managers of DCCB									03-07				01	5	30	05	150
14.	Developing PAS into MPCS	PACS Secretary									10-12				01	3	30	03	90
15.	How to do existing business better in the post reform scenario	PACS Secretary						24-27							01	4	30	04	120
16.	Orientation Training Programme on General Banking	Officers of Office of the RCS Office										20-22			01	3	30	03	90
17.	Cash Management and Fake note Detection	Clerks and Cashiers of SCB/DCCBs								29-01					01	3	30	03	90
18.	Internal & Concurrent Audit of Coop. of Banks	Auditors of Coop. Deptt.							22-25						01	04	30	04	120
19.	Term Loan Technique Appraisal on Fishery Project	Officers of StCB & DCCBs.									17-21	02-05			02	04	30	08	240
20.	Term Loan Technique Appraisal on Animal Husbandry	Officers of StCB & DCCBs.							29-01			21-25			02	04	30	08	240
	Total														38			129	3870

On location training programme at DCCB level under SOFTCOB																			
SI	Name of the training programme	Target Group	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan.	Feb.	Mar	Total no. of programs	Duration	No of Participants	Training days	Trainee days
1	Self-Sustenance through Improved Governance & Management of Resources	Presidents/Board of Directors of PACS		28-29 30-31			08-09 10-11 13-14 17-18 29-30	06-07 28-29		05-06	03-04	18-19	07-08		13	02	30	26	780
Grand Total															13			26	780
Grand Total															51			155	4560

Sponsored Training programme (Paid Programme)																			
SI	Name of the training programme	Target Group	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan.	Feb.	Mar	Total no. of programs	Duration	No of Participants	Training days	Trainee days
1.	Financing of Renewable Energy Products for DCCB Officers	Sr.Officers of OSCB & DCCBs											06-08		1	3	25	03	75
2.	Project mode of Crop Loan , Organic Farming(with NABARD support)	Officers of OSCB & DCCBs											14-16		1	3	25	03	75
3.	Interpersonal relationship & Team building..	Officers of OSCB & DCCBs										18-19			1	2	30	02	60
4.	Basic Management Skills	Secretaries of PACS/LAMPCS								08-09					1	2	30	02	60
Grand Total															4			10	270
Grand Total															55			165	4920

